

ITCHINGFIELD PARISH COUNCIL

Minutes of the Meeting held on Monday 23rd July 2018

Present:

Cllr Penny Simpson – Chairman
Cllr Sanjeev Joshi – Vice-Chairman
Cllr Brian O'Connor
Cllr Sarah Peay
The Clerk Jan Critchley
District Cllr Patricia Youtan

- 93 **Apologies for Absence** were received from Cllr Alan Strudley, Cllr James Sheppard, Cllr Alan Peers, Cllr Matt Treasure-Jones, Cllr Victoria Barrett, County Cllr Amanda Jupp and District Cllr Stuart Ritchie.
- 94 **Minutes of the last Meeting**
Amendments:
Minute 80 – 4th sentence to read: ‘It was explained to Stuart Brierley that this would have no impact on Parish Council discussions and decisions and that the Parish Council had had no knowledge of this dispute prior to his making a mention of it at this meeting and so this had not impacted on any previous decisions. **Action**
Minute 90 – 4th sentence to read: With regard to the Children’s Playground, the Chairman clarified that the Parish Council said that it would give the Field Committee a further grant for the playground once the playground has been made safe by netting. **Action**

The Minutes of the meeting were then approved, accepted and signed by the Chairman. **Action**
- 95 **Matters arising from the Minutes**
1. Minute 79:1 - Operation Watershed – No more to report at the present time. **Action**
2. Minute 91:2 - Oak Tree on the Village Green – the Clerk reported that she had written to County Cllr Amanda Jupp to request a full Arboriculturist Report regarding the reason for felling the large oak tree on the Village Green. **Action**
3. Minute 91:3 – Work being carried out by Matthews Limited at Dog Barking Bend, Two Mile Ash Road. The Clerk reported that she had forwarded the Planning Application DC/18/0566 to all Cllrs relating to these works and has been in touch with HDC. After a discussion it was decided that Cllr Brian O’Connor and Cllr Sanjeev Joshi will check out the planning application on the HDC website with regard to whether a Certificate of Lawfulness has been applied for before the Parish Council make any formal comments to HDC. **Action**
- 96 **Open Session for Members of the Public**
The Chairman welcomed Sharon Stahlberger to address the Parish Council. Sharon said that she has lived in Emms Lane for 37 years and has serious concerns about the dangerous nature of the junction of Cross Lane with Trout Lane. There is a sign that has been put up by WSCC in Trout Lane stating that ‘**To avoid the low bridge turn left**’ which takes traffic along Cross Lane to Emms Lane. Sharon said that this sign obscures the sight lines and should be placed on the opposite side of the road in Trout Lane. The Clerk to write to the WSCC and copy in the Barns Green Traffic Group stating that the sign blocks the visibility at this junction. **Action**
The Chairman thanked Sharon for bringing this matter to the Parish Council’s attention.
- 97 **Planning Applications**
1. New Applications
DC/18/1473 – Mr. Richard French, South Cottage, Chapel Road, Barns Green – Fell 1 x Horse Chestnut tree.
Itchingfield Parish Council has no objections and recommends for approval.
The Clerk to write to the Planning Department with the above representation. **Action**
- 98 **Kingfisher Farm Planning Appeal**
The Chairman reported that it could be up to six months before a decision is made. The Chairman said that she was appalled that HDC did not put forward the police reports at the appeal. Cllr Sanjeev Joshi said that he will arrange to meet with Sharon Evans who is the new Head of Legal at HDC. **Action**
The Chairman thanked those Cllrs who had attended the appeal. They were Cllr Sanjeev Joshi, Cllr James Sheppard, Cllr Brian O’Connor, and the Chairman Cllr Penny Simpson. Thanks also to District Cllr Tricia Youtan who had spoken on behalf of the Parish. Special thanks to Cllr Sanjeev Joshi for all his hard work and the Chairman asked him to convey our thanks to John Fitzsimmons. We now await the decision.

99 Report by County and District Councillors

District Cllr Patricia Youtan gave the following report:

1. With regard to Velo South, Patricia said that there are an awful lot of people that are very upset about this event. There have been numerous communications sent out and roadshows held but it appears that these were not very informative which has left residents very angry and not well informed. Even the Churches on the route have not been informed.
2. Patricia reported that work has started on the new Christ's Hospital Sports Centre and Running Track and the construction traffic is causing a lot of grief to local residents.
3. Patricia said that she had visited Jacqueline Hearnshaw who is the widow of Barry Hearnshaw and she had asked Patricia to ask the Parish Council whether there was any news regarding the barriers at the level crossing. The Chairman said that to date no-one has consulted the Parish Council, however, this is not really within the Parish Council remit.

100 Neighbourhood Development Plan

The Chairman reported that all the Neighbourhood Planning information on the Parish Council website is to be taken off and put on a separate Neighbourhood Plan website with a link from the Parish Council website. If there are any costs involved then the Parish Council will pay these.

The Steering Group met for an extraordinary meeting on the 3rd July and then again on 17th July 2018.

101 Accounts for Payment

1. There were eleven payments.

£108.00 to Barns Green and Itchingfield Village Hall Committee in respect of the Neighbourhood Plan Meeting on 19th June, the Annual Village Meeting on 19th June and the Parish Council Meeting on 25th June 2018. £22.00 to EE Home Broadband in respect of the Internet Service for July 2018.

£21.60 to Vision ICT in respect of hosting a generic email for a new Parish Councillor. £20.87 to SSE Southern Electric in respect of the lighting maintenance account. £1,235.73 to Barns Green and

Itchingfield Village Hall Committee in respect of a grant for the cost of the Insurance Premium As agreed at the September Parish Council meeting. It was agreed to send a note with this cheque to say that going forward, with the new Jubilee Hall, the Barns Green Village Hall Committee will be able to find this cost itself in future years. £1,500 to Itchingfield Parochial Church Council in respect of a grant towards the upkeep of the church yard. £15.00 to the Chairman in respect of travel expenses for attendance at a meeting in Horsham. £111.53 to Mr. Chris Simpson in respect of work to trim the Orchard and strimming wire.

£972.31 to the Clerk comprising of £895.02 salary for July 2018 and £77.29 expenses. £843.76 to HMRC in respect of Employers National Insurance and Employees Tax for May, June and July 2018. £80.00 to Pat Cochran for Litter Warden duties for July 2018.

102 Correspondence

1. A letter had been received from the Chairman of the Barns Green Playing Field and Village Hall Committee regarding a request if the Parish Council would kindly contribute to the cost of moving the fence from the top of the Village Green to the bottom of the Green to prevent any trespass onto the Green. Cllr Sanjeev Joshi said that as this was an urgent need under exceptional circumstances, he would like to propose that the Parish Council pay the full amount of the costs involved in moving the fence. Seconded by Cllr Brian O'Connor, Agreed unanimously. A cheque was drawn immediately for £1,863.00.

Cheque drawn

2. A letter of thanks was received from the Kent Surrey Sussex Air Ambulance Trust for the recent donation that the Parish Council gave to this worthwhile life-saving charity.

103 Replacement Fingerpost at the bottom of Weston's Hill

The Chairman reported on behalf of Cllr James Sheppard that the main post of the new fingerpost has been installed and we are now just waiting for the arms to be made up and connected. The Chairman reported that the Parish Council has now received all the money back from Marcus Slegg of Heritage Fingerposts and she has returned the arms and collars that the Parish Council borrowed and taken them back to Marcus Slegg of Heritage Fingerposts.

104 GDPR – General Data Protection Regulations

Cllr Sanjeev Joshi reported that the Parish Council will have a GDPR policy before the next meeting.

Action

105 Highways/Emergency Planning

Highways – The Chairman reported that she had attended the judging of the “20 is Plenty” school Competition with Sue and Bruce McLeod and then attended the prize giving at which the Parish Council gave out book tokens as prizes. The competition winner's poster will now be displayed around the Village

Emergency Planning – No report.

Litter – The Clerk to ask the Litter Warden to clear the area where the old fence was on the Village Green.

Action

106 AOB

1. With regard to the broken Village Gateway in Trout Lane, the Clerk to write to Claire and Russ Parkes to suggest that the Gateway is replaced and moved further towards the junction with Cross Lane so that it doesn't cause poor visibility to Claire and Russ when they are reversing out of their driveway. The Gateways will then be staggered.
2. Cllr Sarah Peay said that the planes from Wellcross are flying much nearer over the houses in Bashurst Hill more recently and are quite intrusive. Cllr Brian O'Connor will look into this and find out if the pilots are taking measures to minimise intrusion which they should be doing. Cllr Brian O'Connor to report back at the next meeting.
3. The Chairman said that the junction at Toat Hill Garage when joining the A264 from Bashurst Hill is really bad. One of the issues is the cars that are parked at the side of the road. Cllr Brian O'Connor said that cars are not allowed to park within 20 feet of the junction. It was decided that Cllr Sarah Peay keep an eye on the area and keep the Parish Council updated.

Action

Action

Action

107 Date of Next Meeting – Monday 1st October 2018. This will be the September Meeting. There being no other business the meeting finished at 9.10pm.