Itchingfield Parish Council

Full Council Meeting Agenda

Councillors are hereby summoned to attend the Full Council Meeting of Itchingfield Parish Council on Monday 23rd November 2026 7.30pm in the Jubilee Room at Barns Green Village Hall.

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda. Please also advise of any changes to the Register of Interests.

3. Minutes of the last meeting to be approved

To review and approve minutes of the meeting 26th October – circulated ahead of meeting

4. Written reports from County and District Councillors

1. To receive a report from the County Councillor
2. To receive a report from the District Councillor

5. Open session for Members of the Public

Members of the public are invited to address the Council. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 2 minutes.

6. Planning & Enforcement

1. To review and agree a response to DC/26/1678 – Wildacres Bashurst Copse Itchingfield Horsham West Sussex RH13 0NZ
Permission in Principle for the construction of a two storey dwelling with new vehicle access from Bashurst Hill, creation of driveway and car parking
2. To review and agree a response to DC/26/1681 – 2 Greenacres Farm West Chiltington Lane Billingshurst West Sussex RH14 9DR
Provision of additional Gypsy and Traveller pitch with the erection of brick-built utility building, additional hardstanding and revised site layout.
3. To review and agree a response to DC/26/1737 –
Greenfield Farm Valewood Lane Barns Green West Sussex RH13 0QJ
Removal of condition 3 of previously approved application DC/25/0055 (Use of land for the stationing of 5 static caravans for residential purposes and 3 associated day rooms. Associated landscape works.) relating to water neutrality.
4. To review and agree a response to DC/26/1683 – 2 Greenacres Farm West Chiltington Lane Billingshurst West Sussex RH14 9DR
Retention and alteration of boundary fencing, brick walls, piers and metal entrance gates with reduction in brick wall and pier heights and installation of native hedging.
5. To review and agree a response to DC/26/1682 -1 Greenacres Farm West Chiltington Lane Billingshurst West Sussex RH14 9DR

Retention and alteration of boundary fencing, brick walls, piers and metal entrance gates with reduction in brick wall and pier heights and installation of native hedging.
6. To receive an update on Kingfisher Farm
7. To consider any planning applications received after the publication of the agenda and to agree the Parish Council's response

7. Highways, local traffic and Roads

To review and approve a proposal to initiate a Community Highways Scheme application to West Sussex County Council to improve road safety on Bashurst Hill

8. Finance

1. To review and approve all payments since the previous meeting
2. To review income received since the previous meeting
3. To review and approve bank reconciliation
4. To review Budget Net Position report
5. To review and approve Budget for 2027

9. Grant Applications for 2027

1. To consider and approve a grant request for 4SightVsion - £150
2. To consider and approve a grant request for Barns Green Sports & Social Club - £17350
3. To consider and approve a grant request for BIG Mag - £750
4. To consider and approve a grant request for Barns Green Playing Field & Village Hall Trust - £3500
5. To consider and approve a grant request for Barns Green Playing Field & Village Hall Trust - £20000

10. Correspondence

The Great British Spring Clean March 2027

11. Clerk Training

To review and approve the Clerk undertaking CiLCA, starting in March 2027

12. New site for Remembrance 'Tommy'

13. Volunteer Driver Coordinator Vacancy

14. Assets of Community Value

To receive an update on Assets of Community Value

15. For information only

16. Date of next meeting

The date of the next meeting is the 14th of December 2026 at 7.30pm in the Village Hall

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