



Itchingfield Parish Council

Full Council Meeting Agenda

Councillors are hereby summoned to attend the Full Council Meeting of Itchingfield Parish Council on Monday 26th October 2026 7.30pm in the Jubilee Room at Barns Green Village Hall.

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda. Please also advise of any changes to the Register of Interests.

3. Minutes of the last meeting to be approved

To review and approve minutes of the meeting 21st September – circulated ahead of meeting

4. Written reports from County and District Councillors

1. To receive a report from the County Councillor
2. To receive a report from the District Councillor

5. Open session for Members of the Public

Members of the public are invited to address the Council. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 2 minutes.

6. Exclusion of the Press and Public

To resolve to agree confidential items on the agenda for the exclusion of the press and members of the public, in accordance with the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of business to be discussed.

7. Planning & Enforcement

1. To review and consider a response to DC/26/1481 – Oakhurst Equestrian Centre, West Chiltington Lane, Coneyhurst, West Sussex RH14 9DN
Proposed settled gypsy accommodation site comprising 10no pitches and associated utility buildings
2. To review and agree a response to DC/26/1539 – Barns Green Village Hall, Muntham Drive, Barns Green, West Sussex, RH13 0PT
Replacement of two awnings with a fixed canopy with glazed roof.
3. To review and agree a response to DC/26/1542 – Greenfield Farm, Valewood Lane, Barns Green, West Sussex, RH13 0QJ
Erection of 2no single storey day room/utility buildings associated with approved residential caravan pitches
4. To consider any planning applications received after the publication of the agenda and to agree the Parish Council's response
5. To receive an update on DC/26/0933

8. Highways, local traffic and Roads

1. To receive an update on a proposal for the installation of a Speed Indicator Device along Chapel Road
2. To receive an update on the prospects for a Community Highways Scheme for West Chiltonton Lane/Bashurst Hill

9. Greener Barns Green

1. To receive an update on National Meadows Day 2027
2. To receive an update from Greener Barns Green

10. Assets of Community Value

1. To consider nominating the field opposite the pub as an Asset of Community Value
2. To consider any further locations as Assets of Community Value

11. Governance

1. To review and approve Risk Management Policy 2026 – circulated ahead of meeting
2. To review and approve Risk Register 2026 – circulated ahead of meeting
3. To review and approve signing up to the Civility & Respect Pledge – circulated ahead of meeting

12. Finance

1. To review and approve all payments since the previous meeting – circulated ahead of meeting
2. To review income received since the previous meeting – circulated ahead of meeting
3. To review and approve bank reconciliation - circulated ahead of meeting
4. To review Budget Net Position report – circulated ahead of meeting
5. To review and approve Budget for 2027 – circulated ahead of meeting
6. To review and approve changing the Parish Council's current banking arrangements – circulated ahead of meeting

13. Correspondence

1. Sussex 1550 – circulated ahead of meeting
2. CPRE - circulated ahead of meeting

14. Clerks Contract of Employment

To consider matters relating to Clerk employment and remuneration

15. For information only

16. Date of next meeting

The date of the next meeting is the 23rd of November 2026 at 7.30pm in the Village Hall