



Itchingfield Parish Council

Full Council Meeting Agenda

Councillors are hereby summoned to attend the Full Council Meeting of Itchingfield Parish Council on Monday 21st September 2026 7.30pm in the Jubilee Room at Barns Green Village Hall.

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda. Please also advise of any changes to the Register of Interests.

3. Minutes of the last meeting to be approved

1. To review and approve minutes of the meeting 20th July 2026 – circulated ahead of meeting
2. To review and approve minutes of the extraordinary meeting 19th August 2026 – circulated ahead of meeting

4. Written reports from County and District Councillors

1. To receive a report from the County Councillor
2. To receive a report from the District Councillor

5. Open session for Members of the Public

Members of the public are invited to address the Council. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 2 minutes.

6. Planning

1. To receive an update on Greenacres Farm from Horsham District Council
2. To receive an update on planning and compliance status for Kingfisher Farm
3. To consider whether the Parish Council wishes to participate in the Horsham District Council Local Plan Examination hearings and, if so, to determine who should represent the Parish Council and agree any necessary arrangements – circulated ahead of meeting
4. To receive an update on DC/26/0933
5. To review and agree a response to DC/26/1409 - Dragons Hollow Valewood Lane Barns Green Horsham Variation of condition 1 of previously approved application reference DC/21/1679 (Demolition of existing single storey garage and erection of a 1.5 storey building providing 2-bedroom ancillary accommodation) for amendments to design and layout. Removal of Conditions 3 and 4 relating to Water Neutrality.
6. To consider any planning applications received after the publication of the agenda and to agree the Parish Council's response

7. Highways, local traffic and Roads

1. To review and approve a proposal for installation of a Speed Indicator Device along Chapel Road
2. To receive an update on the prospects for a Community Highways Scheme for West Chiltington Lane/Bashurst Hill and approve proposed next steps – circulated ahead of meeting

3. To receive an update on principle priorities being considered to enhance safety for road users in and around Barns Green

8. Greener Barns Green

To review and approve a proposal for National Meadows Day 2027 – circulated ahead of meeting

9. Assets of Community Value

1. To consider nominating the Queen's Head Public House as an Asset of Community Value
2. To consider nominating the Village Shop as an Asset of Community Value

10. Governance

To review and approve Asset Register 2026 – circulated ahead of meeting

11. Finance

1. To review and approve all payments since the previous meeting – circulated ahead of meeting
2. To review income received since the previous meeting – circulated ahead of meeting
3. To review and approve bank reconciliation - circulated ahead of meeting
4. To review Budget Net Position report – circulated ahead of meeting

12. Meeting Dates 2027

To review and approve Parish Council meeting dates for 2027 – circulated ahead of meeting

13. Review of external auditors report

To review the external auditors report for AGAR 2025-2026 – circulated ahead of meeting

14. Clerk Training

To review and approve Clerk Training – circulated ahead of meeting

15. Parish Maintenance

To review and approve additional areas of maintenance needed within the Parish

16. Social Media

1. To receive an update on the Parish Council Facebook page
2. To review and approve a Parish Council Instagram account

17. Any other business

18. Date of next meeting

The date of the next meeting is the 26th of October 2026 at 7.30pm in the Village Hall