



Itchingfield Parish Council

Full Council Meeting Agenda

Councillors are hereby summoned to attend the Full Council Meeting of Itchingfield Parish Council on Monday 22nd June 2026 7.30pm at Barns Green Village Hall.

1. Apologies for Absence

To receive and accept apologies for absence.

2. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda. Please also advise of any changes to the Register of Interests.

3. Minutes of the last meeting to be approved

1. To approve the minutes of the meeting held on the 18th May 2026 - circulated ahead of meeting
2. To approve the minutes of the AGM held on the 18th of May 2026 - circulated ahead of meeting

4. Ratification of Actions

1. Costs relating to Scribe Accounting Software
2. Purchase of Clerk laptop

5. Written reports from County and District Councillors

6. Open session for Members of the Public

7. Co-Option to fill Casual Vacancy

To consider applications received for co-option to the vacant seats on the Parish Council and, if appropriate, to vote on the appointment of candidates

8. Planning

1. Update DC/25/2057
2. Update Kingfisher Farm
3. To consider any further planning applications

9. Highways, local traffic and Roads

1. Community TRO Proposal

10. Correspondence

1. Muntham Drive road signs
2. Village Hall Veranda/Canopy Project

3. Community Litter Warden Team
4. Barns Green Cricket Club equipment trolley
5. WSALC AGM

11. Governance

1. To review and approve Standing Orders 2026 - circulated ahead of meeting
2. To review and approve Code of Conduct 2026- circulated ahead of meeting
3. To review and approve GDPR Policy 2026 - circulated ahead of meeting
4. To review and approve Social Media Policy 2026 - circulated ahead of meeting
5. To review and approve Grant Policy 2026 and associated Grant Application form - circulated ahead of meeting
6. To consider and approve the distribution of council meeting agendas to councillors by email

12. Finance

1. To review and approve all payments since 18th May 2026
2. Review and approve use of Online Banking - circulated ahead of meeting
3. To review and approve update to bank account address - circulated ahead of meeting
4. To review and approve bank reconciliation

13. Any other business

14. Date of next meeting

The date of the next meeting is the 20th of July 2026 at 7.30pm in the Village Hall