

# Itchingfield Parish Council

## Transparency Document 2024 - 2025

The Local Government Transparency Code 2015 (the code) came into effect on 1 April 2015. The code is issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980, and replaces any previous codes issued in relation to authorities in England under those powers.

The code does not replace or supersede the existing framework for access to and re-use of public sector information provided by the:

- Freedom of Information Act 2000 (as amended by the Protection of Freedoms Act 2012)
- Environmental Information Regulations 2004
- Re-use of Public Sector Information Regulations 2005
- Infrastructure for Spatial Information in the European Community regulations 2009
- Sections 25 and 26 of the Local Audit and Accountability Act 2014 which provides rights for persons to inspect a local authority's accounting records and supporting documentation, and to make copies of them.

The code requires local authorities in England to publish the following information **quarterly**:

- [Expenditure Exceeding £500](#)

### ITCHINGFIELD PARISH COUNCIL

#### Expenditure Payments over £500 for year ending 31st March 2025

Date	Payment	Details	Amount
29-Apr-24	KSS Air Ambulance	Grant 2024-2025	£1,250.00
29-Apr-24	WSALC	Annual Sub 2024-2025	£562.70
29-Apr-24	Tidey & Webb	New footpath, Muntham Drive	£16,308.00
29-Apr-24	Clear Councils	Annual Policy 2024-2025	£1,056.52
22-Jul-24	IPCC Itchingfield Parochial Church Council	Grant for the upkeep of the Churchyard	£2,200.00
31-Jul-24	WSSC	Street Lighting	£853.78
30-Sep-24	Barns Green VH & PF Trust	Grant -Public & Employees Liability, Trustee Insurance. Playground Maintenance	£2,100.00
30-Sep-24	Barns Green Youth Club	Grant	£3,500.00
30-Jan-25	Barns Green Players	Grant towards new lights	£1,675.00

- [Government Procurement Card transactions](#)  
Itchingfield Parish Council does not use a Government Procurement Card and therefore has no information to publish.
- [Procurement information](#)  
Itchingfield Parish Council has not sent any tenders for contracts to provide goods and/or services with a value that exceeds £5,000 so far in this financial year.

Additionally, local authorities are required to publish the following information **annually**:

- [Local Authority Land](#)  
Itchingfield Parish Council owns land to the north east of Sycamore Rise, Barns Green, known as The Ancient Woodland.  
Itchingfield Parish Council owns a part of the land on Barns Green Village Green known as The Jubilee Field.
- [Social Housing Assets](#)

Itchingfield Parish Council does not hold any social housing stock and therefore has no Information to publish.

- [Grants to Voluntary, Community and Social Enterprise Organisations](#)

#### ITCHINGFIELD PARISH COUNCIL

##### Grants to Voluntary, Community and Social Enterprise Organisations for year ending 31st March 2025

Date	Payment	Details	Amount
29-Apr-24	KSS Air Ambulance	Grant	£1,250.00
22-Jul-24	IPCC Itchingfield Parochial Church Council	Grant for the upkeep of the Churchyard	£2,200.00
30-Sep-24	Barns Green VH & PF Trust	Grant -Public & Employees Liability, Trustee Insurance. Playground Maintenance	£2,100.00
30-Sep-24	Barns Green Youth Club	Barns Green Youth Club	£3,500.00
30-Jan-25	Barns Green Players	Grant towards new lights	£1,675.00

- [Organisational Chart](#)  
Itchingfield Parish Council employs only one member of staff, the Parish Clerk.
- [Trade Union Facility Time](#)  
Itchingfield Parish Council has no staff members who are union representatives and therefore has no information to publish.
- [Parking Account](#)  
Itchingfield Parish Council has no chargeable parking and therefore has no information to publish.
- [Parking Spaces](#)  
Itchingfield Parish Council has no controlled parking spaces and therefore has no information to publish.
- [Senior Salaries](#)  
Itchingfield Parish Council has no staff members whose salary is £50,000 or greater and therefore has no information to publish.
- [Constitution](#)  
Itchingfield Parish Council's constitution is made up of the Standing Orders, Code of Conduct and Financial Regulations which are published on this website.
- [Pay Multiple](#)  
Itchingfield Parish Council employs only one member of staff and therefore has no information to publish.
- [Fraud](#)  
Itchingfield Parish Council has no staff members undertaking fraud investigation work and therefore has no information to publish.

Itchingfield Parish Council complies with the requirements of the code by publishing the information on this website. Hard copies are available on request from the Parish Council office.